



**PARK AVENUE CHANGI - ROOM RESERVATION FORM**  
**3rd Asian Materials Symposium**  
**13 – 15 December 2018**  
**SUTD**

Please send completed form to group Coordinator via email at [pagroups@uel.sg](mailto:pagroups@uel.sg) Tel: +65 6809 7369 FAX: +65 68097311

Room rates per night inclusive of unlimited wifi access and local calls				
	Room rates per night without breakfast.		Room rates per night inclusive of daily breakfast	
	SINGLE / DOUBLE OCCUPANCY		SINGLE OCCUPANCY	DOUBLE OCCUPANCY
<b>Superior Room (23sqm)</b>	<input type="checkbox"/> S\$170		<input type="checkbox"/> S\$180	<input type="checkbox"/> S\$200
<b>Deluxe Room (23sqm)</b>	<input type="checkbox"/> S\$180		<input type="checkbox"/> S\$190	<input type="checkbox"/> S\$210
<b>**Executive Deluxe (34 - 36sqm)</b> 1-bedroom Suite	<input type="checkbox"/> S\$200		<input type="checkbox"/> S\$210	<input type="checkbox"/> S\$230
<b>**2-Bedroom Suite (59sqm)</b> Master bedroom – 1 King Bedded, Guest bedroom – 2 Single Bedded with 2 bathrooms	DOUBLE / TRIPLE OCCUPANCY <input type="checkbox"/> S\$310		DOUBLE OCCUPANCY <input type="checkbox"/> S\$340	TRIPLE OCCUPANCY <input type="checkbox"/> S\$360
<b>** 1-bedroom &amp; 2-bedroom suites with fully equipped kitchenette, washing machine cum dryer, spacious living room</b>				
			QUADRUPLE OCCUPANCY <input type="checkbox"/> S\$380	

All rates quoted are subject to 10% service charge & prevailing government taxes, currently at 7% Goods & Services Tax. Rates are only applicable for the above stated event and are quoted in Singapore dollars.

**Arrival Date** : \_\_\_\_\_ **Flight No.** : \_\_\_\_\_ **E.T.A** : \_\_\_\_\_  
**Departure Date** : \_\_\_\_\_ **Flight No.** : \_\_\_\_\_ **E.T.D** : \_\_\_\_\_

Please complete a copy of this form for every room reservation.

**A. YOUR PARTICULARS**

*Dr / Mr / Ms / Mdm (Please delete accordingly)*

**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_  
**Country** : \_\_\_\_\_ **Telephone** : \_\_\_\_\_  
**Facsimile** : \_\_\_\_\_ **Email** : \_\_\_\_\_

Name of guests sharing room

*Dr / Mr / Ms / Mdm (Please delete accordingly)*

**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_  
**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_  
**Given Name** : \_\_\_\_\_ **Family Name** : \_\_\_\_\_

**B. MODE OF GUARANTEE**

**Credit Card Information** :  Visa  Mastercard  American Express  
**Credit Card Number** : \_\_\_\_\_  
**Expiry Date** : \_\_\_\_\_  
**Name on Card** : \_\_\_\_\_ **Card Holder's Signature** : \_\_\_\_\_

**C. TERMS & CONDITIONS**

- Check-in time is 1400 hours and check-out time is 1200hours.  
For early check arrival between midnight and 1400hrs (Singapore time), reservation should be made a day prior with a one night room charge.  
For late check-out, before 1800hrs half night room charge; after 1800hrs one night room charge applied
- All room reservation(s) must be guaranteed by major credit card.
- Please inform us of any changes of your reservation in writing via email or fax.
- The Hotel reserves the right to quote the next room category should the above room type are not available.
- Room types / preferences are subject to availability upon receipt of completed reservation form.

**D. CANCELLATION / NO-SHOW POLCY**

- In the event of any cancellation within 48 hours of the scheduled arrival date, a one (1) night's room charge will be levied.
- Any no-show on the day of arrival, charges for the full duration of stay will be levied

**FOR HOTEL USE ONLY**

**Confirmed at Confirmation Number** : \_\_\_\_\_  **Unable to Confirm**  
**Acknowledged by** : \_\_\_\_\_ **Hotel Stamp** : \_\_\_\_\_

### Two-bedroom suite (59sqm)



- Master bedroom – 1 King Bed,  
Guest bedroom – 2 Single Beds
- Free wireless internet access and local calls
- Fully equipped kitchenette: Microwave oven, induction stove, fridge, toaster, coffee-maker, electric kettle, cutleries and crockeries
- Washing machine cum dryer
- Internet Protocol television (IPTV) and cable channels with home theatre system and DVD Player
- Complimentary coffee/tea
- Iron and ironing board

### Executive Deluxe (34 - 36sqm)



- One-bedroom
- Free wireless internet access and local calls
- Fully equipped kitchenette: Microwave oven, induction stove, fridge, toaster, coffee-maker, electric kettle, cutleries and crockeries
- Washing machine cum dryer
- Internet Protocol television (IPTV) and cable channels with home theatre system and DVD Player
- Complimentary coffee/tea
- Iron and ironing board
- In-room safe

### Deluxe Room (23sqm)



- Writing desk & chair
- Internet Protocol television (IPTV) with home theatre system and DVD Player
- Complimentary coffee/tea
- Iron and ironing board
- In-room safe

### Superior Room (23sqm)



- Writing desk & chair
- Internet Protocol television (IPTV) with home theatre system and DVD Player
- Complimentary coffee/tea
- Iron and ironing board
- In-room safe